

# Information for Exhibitors of INNATEX

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## Organizer

MUVEO GmbH  
Stresemannallee 35-37  
60596 Frankfurt/Main  
GERMANY

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## Venue

Messecenter Rhein-Main  
Robert-Bosch-Str. 5-7  
65719 Hofheim Wallau  
GERMANY

## Shipping

Acceptance of goods and –safety off the Messecenter opening hours is not guaranteed. Deliveries (europallet) are only permitted with own lifting carriage. Loading ramp and forklift are not available on site!

The addressing for your shipment has to be:

**Messecenter Rhein-Main – „INNATEX“**  
**c/o Aussteller: „Name of exhibitor“ - „Booth No.“**  
**Robert-Bosch-Straße 5-7**  
**65719 Hofheim Wallau**  
**GERMANY**

Goods returned after the fair can be deposited for pick-up in the reception hall. Please arrange all pick-ups by **Tuesday, January 23 2024 at 12:00h latest.**

## Opening Hours

The fair is open to professional visitors on **Saturday and Sunday from 09.00am – 06.00pm and on Monday from 09.00am – 5.00pm.** Exhibitors can enter half an hour before fair beginning. Your ordered booth has to be manned at any time during the opening hours!

## WIFI

We will provide free WIFI Access at venue.

## Setup / Removal Times

Thursday	18 January 2024	<b>08:00h – 18:00h</b>
Friday	19 January 2024	<b>08:00h – 22:00h</b>
Saturday	20 January 2024	<b>07:00h – 09:00h</b>
Monday	22 January 2024	<b>17:00h – 22:00h</b>
Tuesday	23 January 2024	<b>08:00h – 12:00h</b>

It is not permitted to remove the booth / collection pieces before the end of the fair! In case of noncompliance, the exhibitor has to pay a contract penalty of EUR 1.000,- (see terms of condition).

Special setup times have to be arranged with the organizer.

## Booth Setup

Your booth will be built accordingly to your submitted stand equipment order incl. booth sketch. The stand equipment order has to be made before the mentioned date. Exhibitors who have not submitted a written stand equipment order, have to pay for booth setup effort, a minimum of **EUR 150,- (extra setup costs)**. The exhibitor is responsible for the adherence to the deadlines.

Setup and removal will be done through the doors on the side and elevators. (194x190 cm W. x H.) Back of the hall 240x270 cm. Longer items (only upper floor) have to get carried in the hall via stairs. Due to accident risk, it is not permitted to use the escalator. Power connections are abounding. Bring extension cables (not under 3x1,5 mm<sup>2</sup>) with you when needed. The exhibitor has to stick to the booth boundaries, the booth walls are not to be damaged. Please mind the fire security (B1) of the exhibition- and product items (see terms of condition).

## Emergency Routes

Escape and emergency routes, especially the marked areas at the hall sides, are to be cleared at any time. No standing on the escape and emergency routes. In case of noncompliance, the exhibitor will be excluded. We kindly ask the exhibitors to use the parking spots on the side as soon as they have loaded/unloaded.

## Exhibitor Carpark

Exhibitors can use the exhibitor car parks free of charge. These are located 150 m before the Messecenter. **During the fair and especially on Saturday and Sunday, the parking lot right before and sideways to the Messecenter is reserved exclusively for your costumers.** Exhibitors are pleased to park their vehicles on Parking lot P2. On Monday, the parking will be open for exhibitors to ensure a smooth reduction of the stands.